

**San Tan Montessori Private Preschool Enrollment Agreement - 2022-2023**

Student Name _____ Age _____ (DOB) ____/____/____

Annual Enrollment Fee: \$200.00 due when paperwork is submitted. This fee is a non-refundable, non-transferable fee. Withdrawal at any time, for any reason, after the submission of the enrollment forms will result in the forfeit of this enrollment fee. The fee cannot be applied to the payment of any other fee. Program choice will occur the entire school year unless a write agreement is signed.

Tuition Program: 1 yr - 4 yrs**Activity Program: 1 yr - 4 yrs**

*Based on program choice and enrollment status

Program (Please Check)	Yearly Cost	☐ 15 days	☐ 4 days	☐ 3 days ☐ 2 days ☐ 1 day ☐ 1/2 day
Toddler ☐ Age 2-3 (12-18)	\$4,100.00	\$600.00	\$600.00	\$750.00
Toddler ☐ 1-2 (18-24) 1:1	\$10,175.00	\$1,675.00	\$600.00	\$875.00
Primary ☐ Age 3-4 (24-36)	\$4,000.00	\$600.00	\$700.00	\$825.00
Primary ☐ Full Day (36-48)	\$4,100.00	\$600.00	\$600.00	\$750.00

Tuition Policy: San Tan Montessori, LLC, has a 10-month academic year for all classes. Tuition is based on the full year's fee which has been divided into 10 equal monthly payments for your convenience. If all tuition of 10 months go for and upon the program start and will be given a 10 discount when paid in full. Payments are not considered "monthly" charges that cover the full year's tuition divided into a 10 month period. Payments submitted within the 1st of every month, beginning July 1st and ending April 1st. Tuition is due by the 15th of each month. This includes a 4-day grace period to pay, and on the 15th day all late payments will incur a non-refundable \$100 late fee. Payments not made by month end will cause a disruption in services. Tuition is not refunded or pro-rated for students (except for illness, vacations, holidays, withdrawal/turnover, or otherwise). Multiple Students: Total tuition will be reduced at a rate of 10% if multiple students from the same family are enrolled in our preschool program.

Lunches are not provided by the school as part of any program, yet lunches purchased in advance at our school lunch site or brought from home. The \$200.00 lunch fee is not included in the half-day program. If your child is enrolled in the half-day program and would like to participate in the lunch fees, there is an additional cost of \$20.00 per month.

☐ Yes, I want my child to participate in the lunch fees, in addition to the half-day program. I understand the cost is an additional \$20.00 per month.

Nap Request: If the nap time is facilitated daily, please check one:

☐ Yes, I would like my child to nap daily	☐ No, I would not like my child to nap daily
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Recurrent Charge: a \$75.00 fee will be charged on each returned check. Failure to Pay: All students will begin a 4 day grace period after the due date. Payments not received by the 10th day will incur a \$75 non-refundable late fee. Every 15 day thereafter if non-payment will incur an additional 10% fee of the original amount due. The Parent agrees to pay the aforementioned tuition and fees as specified, the timing of the expense with respect thereto, in the event of non-payment of any funds due hereunder. San Tan Montessori, LLC, reserves the right to cancel this agreement and to include this child from participation in the instruction, and would assume, could result in being sent to a collection agency, in the event that measures necessary for San Tan Montessori, LLC, to employ a collection agency and/or attorney for collection of any amounts due under the agreement, parent agree to pay all of the costs and expenses incurred by San Tan Montessori, LLC, whether or not litigation is initiated, including, but not limited to all postage fees, attorney fees, and court costs incurred by San Tan Montessori, LLC. Delinquent accounts will be sent to a company or lawyer employed by the school for collections management. If payment is still delinquent at the end of the second month the student's attendance will be suspended on the 1st day of the next month. Withdrawal: This agreement may be terminated by parent upon 60 day written notice to be received by the parent. Parents will be responsible for payment of tuition and fees for only two following the effective date of the written notice of withdrawal. Parent agrees that withdrawal or dismissal of their child will affect the execution of this agreement whether as a result of academic transfer, relocation due to parent's occupation, financial difficulty, extreme disciplinary issues, disagreement with teaching style, school policies, or otherwise, does not release the parent of the responsibility of fulfilling the school's financial policy. Dismissal by San Tan Montessori, LLC: The school reserves the right to discharge, at any time, any child, who, in the opinion of the Administration and their teacher is not benefiting from the instruction or whose behavior is detrimental to the program of the school. The non-renewal and termination of this student's teacher and teacher's consideration and withdrawal is non-refundable unless the school can prove that it is in the best interest of the student, and/or the classroom. Tuition considerations are at the discretion of the administration to be determined at the time of dismissal. Dismissal: Parent has dismissal any pertinent information regarding to San Tan Montessori, LLC. Pertinent information includes and physical, mental, or emotional disabilities of this child or any other matter, which may affect the child's conduct and/or participation in school. Parent agrees by signing this agreement that the child is physically capable of participating in all aspects of the Montessori program chosen.

Upon signing, I have read this Enrollment Agreement and agree to abide by the policies, both financial and otherwise.

Signature of Parent (Printed) or Guardian

Signature of Parent (Printed) or Guardian

Date