



STCS ISSUED LAPTOP & ACCEPTABLE USE AGREEMENT

Introduction

The laptop issued to each student in grades 7-12 is the property of San Tan Charter School. It is provided to support the learning objectives of San Tan Charter School and is intended for educational purposes only. This laptop is to be loaned to the student at a cost of \$250.00 per year and must be used in accordance with the following Acceptable Use Agreement and any applicable laws. Use of this laptop, as well as access to the computer network, the internet, and email are a **privilege and not a right**.

It is important that users understand their responsibilities and conduct themselves as responsible learners at all times. Responsible users of technology are devoted to activities that support teaching and learning. The following statements represent the students' agreement about the responsible use of technology.

I WILL:

- Bring my device to school fully charged each day.
- Keep private information private (i.e., passwords should not be shared).
- Treat others with respect both online and offline.
- Strive to be a responsible digital citizen.
- Encourage others to be good digital citizens.
- Use computers for school-related purposes during school hours.
- Credit my sources when I am using other people's information, images, etc.
- Follow STCS policies, rules and regulations.
- Take care of STCS technology equipment.
- Notify school administration if I have lost, damaged or have problems with my device.
- Notify an adult immediately if I violate the Responsible Use Policy.

I WILL NOT:

- Read another student's private communications and schedules without permission.
- Use computers for purposes unrelated to school during school hours.
- Use improper language or pictures.
- Use any form of electronic communication to harass, intimidate, abuse, or harm others.
- Pretend to be someone else online.
- Give out my full name, address, or any personal information to someone I don't know.
- Take pictures or record audio/video without the consent of that student or staff member.
- Search for, possess, read, view, or copy inappropriate pictures or information.
- Damage, change, or tamper with the hardware or network in any way.
- Decorate the device with stickers, writing, or other markings.
- Peel off or remove school supplied asset tags or identification labels.