



San Tan Charter School

Athletics Registration Tutorial

Step 1: Registration & Payment

- ▶ Sports Fees for the 2021-2022 Sport Seasons are:
 - ▶ Junior High Sports- \$150
 - ▶ High School Sports (Except Varsity Football)- \$200
 - ▶ Varsity Football- \$300
- ▶ We offer both a pay-in-full and 3-month payment plan option for sports fees.
- ▶ To begin the initial registration and pay the sports fee, please click on this link: https://yqysjrrxph.formstack.com/forms/san_tan_charter_sports_registration
- ▶ Once you submit the information requested from the link provided above you will receive a confirmation email with instructions for the next step in the registration process.

Step 2: Sports Physical

- ▶ San Tan Charter School is a member of the Arizona Interscholastic Association (AIA) for High School Sports.
- ▶ The AIA requires all athletes to have a new physical completed by a physician each year.
- ▶ Physicals performed from March 1st, 2021-present fulfill the requirement for the 2021-2022 sports seasons.
- ▶ Physicals must be completed by both High School and Junior High student-athletes.
- ▶ When completing the physical, families must use the AIA Physical Form found [HERE](#).
- ▶ Once the physical is completed the two pages the physician signs (pages 4 and 5) must be uploaded on your student-athlete's *Student Central* account found [HERE](#).

Step 3: Registration Paperwork

- ▶ The Athletic Department at San Tan Charter now uses Student Central as the digital platform for all required athletic participation paperwork. It is HIPAA, COPPA and FERPA compliant.
- ▶ Parent and student must create separate accounts, using different emails and/or mobile numbers.
- ▶ Go to www.planeths.com once on the Login page...
 - ▶ For Students: Your account is already created. Use the information below to login to your account and change your password.
 - ▶ login with student school email address and password: bigteams
 - ▶ Once you login to your student-athlete account click on *Link Account* and use either your parents' email addresses or phone numbers to invite them to create an account. If your parents already created their accounts you will need to approve their request to link with your account.
 - ▶ For Parents:
 - ▶ Click *Sign Up* towards the bottom of the login page
 - ▶ Choose *Parent* as the type of account you wish to create.
 - ▶ Complete the requested information and click *Sign Up*
 - ▶ Link the Parent account to the Student(s) account. You will be led through this process by clicking on *Link Account* and entering your student's school email. Parents can link to as many student accounts as they wish by repeating the linking invitation process.

Registration Paperwork Continued...

- ▶ Once you have linked your accounts complete the required athletic participations forms by clicking on *Athletic Forms*. Students with accounts may begin completing digital forms immediately. Parents must be link to a student account to see the electronic version of the forms. If they are not linked, they will only see example PDF versions of the forms. You can complete forms or see their status at any time by clicking on the *ATHLETIC FORMS* button.
 - ▶ Please note that both the student-athlete and the parent will need to provide their electronic signatures while signed in to their separate accounts for the status of the form to show as complete or pending admin approval.

What to expect next...

- ▶ Once the forms are complete your coach(es) will be able to see your student-athlete is approved and ready to participate in practice and games.
- ▶ The coaches will send out weekly emails with updates, practice schedules, and general athletics information.
- ▶ For more information or if you have questions, please contact our Athletic Director Shawn Lytle at slytle@santancs.com or our Athletic Secretary Candice Bock at cbock@santancs.com.