



Dear Parent/Guardian,

The Athletic Department at San Juan Charter now hosts their Participation Activities forms online with BigLeagues. This digital platform will allow you, and your student(s), to complete and access athletic forms via computer, tablet, or mobile phone. It is ADA/AA, COPPA and FERPA compliant. A link to the sign-up page is located on the bottom of the Sign-In page at www.sjcathletics.com.

Parent and student must create separate accounts, using different email addresses and usernames.

Important: Students must be able to create accounts using accurate information, including their official name from school registration, DOB, high school graduation year and school.

We awarded \$10,000.00 in thoughts of the coming year walk-through of the account creation, account linking, and athletic forms functionality.

STEP 1: Go to www.sjcathletics.com, click on the Login page, **Students** login with school email address and password (passwords)

Parents click on



OR With a smartphone, follow the Quick Account instructions on the security page of this letter.

NOTE: If students are under 13, and they create an account, they must know that parent/guardian's email address or mobile phone number. info@bigleagues.com

- Choose the type of account you wish to create.
- Complete the requested information.
- Be sure when choosing your school that you choose the school the student is attending.

STEP 2: Link the Parent accounts to the Student's account.

Link Account

You will be led through this process after **creating an account**. If you do not link accounts at the time of account creation, you can always click the **LINK ACCOUNT** button at any time to complete or initiate the linking process. Parents can link to as many student accounts as they wish by repeating the linking initiation process.

STEP 3: Complete Athletic Forms as Indicated.

create form

Students with accounts may begin **completing digital forms immediately**. Parents must be linked to a student account to use the electronic version of the forms. If they are not linked, they will only see example PDF versions of the forms. You can complete forms or use their online many times by clicking on the **PDFs PDF VERSION** button.

For additional help please refer to the one page help guide below, access the complete online forms tips located in the right green bar at the top of the Athletics forms page in your account or use the yellow self help button located on the top of your tablet.

Warning: cannot participate in sports until digital forms are complete and approved unless otherwise specified by your school forms will not be for the entire school year for which they are filed out, with the exception of the physical exam provided by your physician which is valid for the policy set in place by your athletic Department. Consulting and having your Physical Participation Registration forms accepted by your school then SOF guarantees you have made the team.

If you need assistance with BigLeagues or need more information, please consult the help documents located here www.sjcathletics.com/help or email schoolsupport@bigleagues.com. If you have questions regarding the content of form requirements, please contact your school's Athletic Director.

Thank you

San Juan Charter Athletic Department