



ON-SITE SCHOOLING AGREEMENT

August 17th – August 28th, 2020

Kindergarten – 8th Grade

San Tan Charter School, in partnership with San Tan Montessori LLC, will begin offering free on-site learning opportunities and support services for students who need a place to go during the school day. This On-Site Schooling option will begin on August 17, 2020 and will be capped at 24 students.

Please be advised that free on-site learning opportunities and support services is not teacher-led classroom instruction. However, free on-site learning opportunities and support services will include in-person support services such as student supervision during standard school hours, and may include teacher-led or paraprofessional support for students engaging in home based learning instruction. The Arizona Department of Education currently describes this service as a “safe learning space for students who are at-risk, in special education programs or who are the students of essential workers.”

Student First Name: _____ Last Name: _____

Grade for 2020-2021 School Year _____ Age: _____ Q1 Enrollment: _____

Sibling First Name: _____ Last Name: _____

Grade for 2020-2021 School Year _____ Age: _____ Q1 Enrollment: _____

Sibling First Name: _____ Last Name: _____

Grade for 2020-2021 School Year _____ Age: _____ Q1 Enrollment: _____

Sibling First Name: _____ Last Name: _____

Grade for 2020-2021 School Year _____ Age: _____ Q1 Enrollment: _____

Before Care Available from 7:00 am – 8:30 AM via San Tan Montessori LLC. See rate details on next page.

FULL DAY: 8:30 AM – 3:00 PM

HALF DAY KINDER: 8:30 AM – 12:00 PM

After Care Available from 3:00 pm – 5:45 pm via San Tan Montessori LLC. See rate details on next page.

Please indicate participation level below with an “x”

☐ Utilize the below schedule for _____ (#) siblings. If schedules differ, complete one form per student.

PROGRAM PARTICIPATION																Planned Use	
Week #	Mon.	Full Day	Half Day Kinder	Tue.	Full Day	Half Day Kinder	Wed.	Full Day	Half Day Kinder	Thur.	Full Day	Half Day Kinder	Fri.	Full Day	Half Day Kinder	Before Care	After Care
Week 1	Aug 17			18			19			20			21				
Week 2	Aug 24			25			26			27			28				

Allergy & Nutrition Policy: San Tan Charter School is a nut free and low sugar program. Students will not be provided sweets within the program and we ask that you do not send them in lunches. Students provide their own lunch and parents take turns bringing group snacks. A calendar will be provided.

Extended Care: Extended Care is billed separately, based on usage. Billing goes out by the 5th of the month, due by the 15th. Indicating your expected need within the schedule grid above allows us to plan for staffing and activities.

Before Care	After Care	Extended Care	Full Day
7:00 – 8:00 AM \$60/week or \$12/day	3:45 – 4:45 PM \$60/week or \$12/day	3:45 – 5:45 PM \$120/week or \$24/day	7:00 – 5:45 PM \$180/week or \$36/day

Late Pick-Up Fee: San Tan Montessori, LLC is open from 7:00 am – 5:45 pm. Beginning at 5:46 pm, **\$1.00** per minute is billed until your child is picked up.

Disclosure: Parent has disclosed any pertinent information in writing within the **general comments or special needs your child may have** section of the Student Details on page 3 of this agreement. Pertinent information includes any physical, mental, or emotional disabilities of the child or any other matter which could affect the child's enrollment and/or participation at the school. Parent signifies by signing this agreement that the child is physically capable of participating in all aspects of the Montessori program that was chosen.

Withdrawal: This agreement may be terminated by parent **with prior written notice**; Parents will be responsible for payment of any extended care tuition incurred during the student(s) enrollment in the program. Parent agrees that withdrawal or dismissal of their child(ren) after the execution of this agreement, whether as a result of accident, transfer, relocation due to parent's occupation, financial difficulty, sickness, disciplinary action, disagreement with teaching style, school policies, or otherwise, does not relieve the parent of the responsibility of fulfilling any program fees incurred during student(s) participation.

Dismissal by San Tan Montessori School: The school reserves the right to discharge, at any time, any child, who, in the opinion of the Administration and their teacher is not benefiting from the instruction or whose behavior is detrimental to the program at the school. The recommendation and observations of the student's teacher are taken into consideration and withdrawal is not undertaken unless the school can see that it is to the best advantage of the student, and/or the classroom.

Failure to Pay: The Parent agrees to pay the aforementioned tuition and fees as specified, time being of the essence with respect thereto. In the event of non-payment of any funds due hereunder, San Tan Montessori, reserves the right to cancel this agreement and to exclude the child from participation in the instruction. The unpaid balance shall accrue thirty days from and after the due date, until paid in full, at the interest rate of 24% per year. In the event that it becomes necessary for San Tan Montessori to employ a collection agency and/or attorney for collection of any amounts due under this agreement, parent agrees to pay all the costs and expenses incurred by San Tan Montessori, whether or not litigation is initiated, including, but not limited to all postage fees, attorney fees, and court costs incurred by San Tan Montessori. Delinquent accounts will be sent to a company or lawyer employed by the school for collections management. If payment is still delinquent at the end of the second month the student's attendance will be suspended on the 1st day of the next month. Placement is lost if balance is not brought to current status by the 30th of that month.

Returned Checks: A charge of **\$25.00** will be made on any returned check.

Upon signing, I acknowledge that an authorized person, 18 years or older, is required to sign my student out of the program after each use. Upon signing, I have read the Enrollment Agreement and agree to abide by the policies, both financial and otherwise.

Signature of Parent (Mother) or Guardian

Signature of Parent (Father) or Guardian

Date



ON-SITE SCHOOL ENROLLMENT
STUDENT DETAILS
AUTHORIZED PEOPLE AND HEALTH

First Name: _____ Last Name: _____

Grade for 2020-2021 School Year _____ Q1 Enrollment: _____

☐ Siblings have SAME authorized people. If No, complete this form for each student.

Name of Sibling 1: _____ Grade: _____ Q1 Enrollment: _____

Name of Sibling 2: _____ Grade: _____ Q1 Enrollment: _____

Name of Sibling 3: _____ Grade: _____ Q1 Enrollment: _____

The primary people picking up my child(ren) are:

Full Name (Parent/Guardian)	Phone Number	Email Address

In case of an emergency, the following people are authorized to pick up my child(ren) :

Minimum of 2	Full Name	Phone Number	Relationship
1. required			
2. required			
3. optional			
4. optional			

Health Information Please provide any medical or allergy information for each child.

NAME: _____ NAME: _____

NAME: _____ NAME: _____

Additional Notes
