



## SAN TAN MONTESSORI PRIVATE PRESCHOOL HANDBOOK ACKNOWLEDGEMENT

Student Name: \_\_\_\_\_ Age: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

The preschool handbook can be found online at <https://preschool.santancharterschool.com/policies/>

### Responsibilities of the School

- To engage in a partnership in collaboration and communication on behalf of the student.
- To provide an environment that is safe, clean, and attractive.
- To maintain the standard and licensing requirements by State, County and City Agencies.
- To provide a Montessori program that is developmentally and age appropriate.
- To provide trained teachers who are exceptional in their capacities for observing, guiding and caring, and who are pursuing excellence in their professions.
- To report to Child Protective Services suspected cases of child abuse and neglect.

### Responsibilities of the Parents

- To engage in a partnership in collaboration and communication on behalf of your child.
- To bring and pick up child on time. To **ALWAYS** sign your child in and out with first and last name.
- To fulfill financial and legal obligations to the school promptly.
- To support both child and school by attending parent meetings and conferences, by keeping informed of policies of the school and goals for your child, by volunteering time, resources, effort, and talent where possible.
- Parents must treat the staff and their children with respect both verbally and physically.
- Clothes should be modest and conservative.
- Use a soft voice while inside the classroom.
- Refrain from using inappropriate language.
- If you have a conflict with a staff member, parent, or student, please take it to the Administrator immediately. Unsubstantiated gossip undermines the professionalism of the school.
- Parents must be sober and not under the influence of drugs or alcohol when on campus and picking up children. Smoking is not allowed on campus.
- Firearms and other weapons are not allowed on campus.

### Responsibilities of the Child

- To be actively engaged in the classroom in a safe and constructive manner.
- To respond to direction and correction.
- Exercise school appropriate behavior.

By signing you are agreeing that you have read and will abide by the policies of San Tan Montessori Private Preschool Handbook.

\_\_\_\_\_  
Signature of Parent (Mother) or Guardian

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent (Father) or Guardian

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Date