

# Teacher Job Description

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## **Summary:**

The position of teacher at San Tan Charter School calls for much more than the average “teacher job description”. Our teachers are the heart of our school and share that same love and passion for their students, parents, community and profession.

San Tan Charter School teachers are responsible for the facilitation of learning in reading, writing, word study, language, vocabulary, math, science, social studies, technology, study skills and problem solving. This is accomplished by instructing, inquiring, and guiding students through cross curricular, inquiry based learning. Our teachers are known for a high quality of collaboration and effective communication with administration, colleagues, students, parents, and the community which ensures the success of students emotional, social and academic well-being.

Our teachers are professionals who are willing to go above and beyond the normal duties inside and outside of the classroom. All of this while remembering to instill happiness and keep a child’s humanity at the heart of what is done each and every day. San Tan Charter School educators are fun, positive, life-long learners, and willing to work diligently to create an individualized and engaging learning environment while keeping all students where they need to be academically and socially.

Our school culture is one that believes in developing the whole child. We believe our students should leave STCS with a well-developed sense of character, which is why all teachers follow the **Character Counts!** Program. We believe in treating everyone with empathy, and respect, and are well trained in the **Love and Logic** approach. Along with high expectations for academics we also balance that physical activity and creative outlets are a vital component to enhancing classroom success. This drives us to provide daily PE, recess, music class with performances each semester, and a parent driven Art Masterpiece component.

## **Duties:**

- Supports the vision, mission, and goals of the school with consistent modeled integrity and work hard/play hard team centered work ethics.
- Provide a welcoming and safe classroom environment, inspire happiness, and establish high expectations for all students.
- Analyze formative and summative assessments in order to create Individualized Learning Plans (ILP’s) four times a year; coinciding with our Quarterly Parent-Teacher Conferences, including a (designated late night to accommodate parents).
- Maintains confidentiality per FERPA.
- Using ILP goals and data are instrumental to providing individualized and small group instruction across content areas.
- Consistently use informal assessments such as observations to monitor and adjust small group and individual instruction.
- Assessing math fluency, oral reading fluency, and developmental Words Their Way spelling to keep students growing academically.
- Supports an inclusion model by collaborating with SPED, Title I, support staff, and parents with a shared responsibility for all students’ success.
- Responsible for determining instruction techniques, strategies, methods and adapt curriculum to accommodate differing learning styles.
- Creating, developing, and teaching lessons that align with District adopted AZCCR frameworks connecting with quarterly content themes culminating with a quarterly Learning Celebrations.
- Responsible for attending weekly collaborative staff meetings for idea exchange/intervention planning among teachers both at grade level and across grade levels.
- Responsible for following “Love and Logic” philosophies in your classroom management using the “Arbinger Institute” approach.
- Following the Montessori Philosophies such as *being the guide on the side and not the sage on the stage*; eating lunch with students while maintaining a peaceful eating environment, building relationships outside of the classroom

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- Engage in continuous learning through professional reflection, active collaboration with colleagues, and applicable professional development.
- Planning and organizing educational field trips that align with your classroom learning, and encourage an interest for additional knowledge outside of the classroom.
- Quarterly Public Relations Duty in the Parent Drop-off, pick up, and playgrounds.
- Attending after hour and weekend events to promote our school community with our students, families, and vendors.
- Coordinating and running at least one after school club as well as planning and presenting one parent workshop
- Performs such other tasks and assumes such other responsibilities as needed for the organization.

## **Position Requirements:**

- Must hold a Class I Finger Print Clearance Card
- Bachelor's Degree in Education
- Passing of State Certificate Testing AEPA or other State Certification
- Arizona State Teachers Certificate (in area of assignment) or Equivalent
- Familiarity or willingness to learn differentiated instructional models such as Daily 5, Words Their Way, guided reading/math groups, etc.

## **Desired Qualification:**

- Master's Degree in specialized area
- Minimum three years of Classroom Experience

## **Salary is Corporate Board set based on Education and Experience**

By signing below, I have read and understood the above Job Description, and will comply as part of the terms of my employment at San Tan Charter School.

\_\_\_\_\_  
Employee Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee Signature