

SAN TAN MONTESSORI –SUMMER SCHOOL 2014 ENROLLMENT AGREEMENT

Child's Name: _____ Age: _____ DOB: _____

- ☐ Currently Enrolled ☐ New Student (registration form required)

Enrollment Fee: \$75.00, due when paperwork is submitted. This fee is a non-refundable, non-transferable fee. Withdrawal at any time, for any reason, after the submission of the enrollment forms will result in the forfeit of the enrollment fee. The fee cannot be applied to the payment of any other fees.

Summer School Session 1: Location at 1475 S. Higley Rd. Gilbert, AZ 85296—June 2nd – June 27th

Tuition: Please check the desired program

Program	<input type="checkbox"/> 5 days a week	<input type="checkbox"/> 3 days a week	<input type="checkbox"/> 2 days a week
<input type="checkbox"/> AM Primary: 8:30-11:45	\$150.00 per week	\$110.00 per week	NA
<input type="checkbox"/> PM Primary: 12:15-3:30	\$150.00 per week	\$110.00 per week	NA
<input type="checkbox"/> Full Day Primary: 8:30-3:30	\$185.00 per week	\$140.00 per week	\$120.00 per week

Please check the weeks that you would like to participate in the Summer Program:

<input type="checkbox"/> Week of June 2nd	<input type="checkbox"/> Week of June 9th	<input type="checkbox"/> Week of June 16th	<input type="checkbox"/> Week of June 23rd
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Billing: Sign up for Session 1 due to front office by April 30th. Invoices for these weeks will be billed by email on May 1st and due May 11th.

Tuition Policy: San Tan Montessori has a 4 week summer program for all classes. Payment is considered a “one time” charge based on the weeks chosen. *Tuition is not refunded or pro-rated due to absences caused by illness, vacations, withdrawal/dismissal, or otherwise.* Early withdrawal from the program does not terminate parent's tuition responsibility. Enrollment in the program entails responsibility for the entire summer's tuition. **Multiple Students:** Tuition will be reduced at a rate of 15% off the entire tuition if multiple students are enrolled.

Extended Care: I am interested in the following extended care services for the school year:

- ☐ Before Care-7:30-8:30 AM-\$125mo./\$15 per day
☐ After Care-3:30-5:30 PM-\$175mo./\$20 per day
☐ Full Day-7:30-5:30 PM-\$250mo./\$35 per day

*You will be charged the daily rate on the first four (4) uses of any extended care program (before, after and full) in a month. On the fifth (5th) usage of any extended care program, you will be charged the full monthly rate listed above.

Late Pick-Up Fee: San Tan Montessori is open from 7:30am -5:30pm. Beginning at 5:31pm, \$1.00 per minute for each additional minute is billed until your child is picked up.

Returned Checks: a \$25.00 fee will be charged on each returned check. **Failure to Pay:** All invoices will be given a 4 day grace period after the due date. *Payments not received by the 15th day will incur a \$15 non-refundable late fee. Every \$15 days thereafter of non-payment will incur an additional 5% fee of the original amount due.* The Parent agrees to pay the aforementioned tuition and fees as specified, time being of the essence with respect thereto. In the event of non-payment of any funds due hereunder, San Tan Montessori reserves the right to cancel this agreement and to exclude the child from participation in the instruction, and unpaid amounts could result in being sent to a collection agency. In the event that it becomes necessary for San Tan Montessori enter to employ a collection agency and/or attorney for collection of any amounts due under this agreement, parent agrees to pay all the costs and expenses incurred by San Tan Montessori, whether or not litigation is initiated, including, but not limited to all postage fees, attorney fees, and court costs incurred by San Tan Montessori. Delinquent accounts will be sent to a company or lawyer employed by the school for collections management. If payment is still delinquent at the end of the second month the student's attendance will be suspended on the 1st day of the next month. **Withdrawal:** This agreement may be terminated by parent upon 60 day written notice to the school by the parent. Parents will be responsible for payment of tuitions and fees for sixty days following the office receiving the written notice of withdrawal. Parent agrees that withdrawal or dismissal of their child (ren) after the execution of this agreement, whether as a result of accident, transfer, relocation due to parent's occupation, financial difficulty, sickness, disciplinary action, disagreement with teaching style, school policies, or otherwise, does not relieve the parent of the responsibility of fulfilling the school's tuition policy. **Dismissal by San Tan Montessori School:** The school reserves the right to discharge, at any time, any child, who, in the opinion of the Administration and their teacher is not benefiting from the instruction whose behavior is detrimental to the program at the school. The recommendation and observations of the student's teacher are taken into consideration and withdrawal is not undertaken unless the school can see that it is in the best interest of the student, and/or the classroom. **Disclosure:** Parent has disclosed any pertinent information in writing to San Tan Montessori. Pertinent information includes any physical, mental, or emotional disabilities of the child or any other matter which may affect the child's enrollment and/or participation in school. Parent signifies by signing this agreement that the child is physically capable of participating in all aspects of the Montessori program chosen.

Upon signing, I have read the Enrollment Agreement and agree to abide by the policies, both financial and otherwise.

Mother's Signature

Father's Signature

Date

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Summer School Session 2: Location at 3959 E. Elliot Road, Gilbert, AZ 85296—June 30th – July 25th. Program closed July 4th.

Tuition: Please check the desired program

Program	<input type="checkbox"/> 5 days a week	<input type="checkbox"/> 3 days a week	<input type="checkbox"/> 2 days a week
<input type="checkbox"/> AM Primary: 8:30-11:45	\$150.00 per week	\$110.00 per week	NA
<input type="checkbox"/> PM Primary: 12:15-3:30	\$150.00 per week	\$110.00 per week	NA
<input type="checkbox"/> Full Day Primary: 8:30-3:30	\$185.00 per week	\$140.00 per week	\$120.00 per week

Please check the weeks that you would like to participate in the Summer Program:

<input type="checkbox"/> Week of June 30th	<input type="checkbox"/> Week of July 7th	<input type="checkbox"/> Week of July 14th	<input type="checkbox"/> Week of July 21st
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Billing: Sign up for Session 1 due to front office by May 28th. Invoices for these weeks will be billed by email on June 1st due June 11th.

Tuition Policy: San Tan Montessori has a 4 week summer program for all classes. Payment is considered a “one time” charge based on the weeks chosen. *Tuition is not refunded or pro-rated due to absences caused by illness, vacations, withdrawal/dismissal, or otherwise.* Early withdrawal from the program does not terminate parent's tuition responsibility. Enrollment in the program entails responsibility for the entire summer's tuition. **Multiple Students:** Tuition will be reduced at a rate of 15% off the entire tuition if multiple students are enrolled.

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- ☐ Before Care-7:30-8:30 AM-\$125mo./\$15 per day
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*You will be charged the daily rate on the first four (4) uses of any extended care program (before, after and full) in a month. On the fifth (5th) usage of any extended care program, you will be charged the full monthly rate listed above.

Late Pick-Up Fee: San Tan Montessori is open from 7:30am -5:30pm. Beginning at 5:31pm, \$1.00 per minute for each additional minute is billed until your child is picked up.

Returned Checks: a \$2500 fee will be charged on each returned check. **Failure to Pay:** All invoices will be given a 4 day grace period after the due date. Payments not received by the 15th day will incur a \$15 non-refundable late fee. Every \$15 days thereafter of non-payment will incur an additional 5% fee of the original amount due. The Parent agrees to pay the aforementioned tuition and fees as specified, time being of the essence with respect thereto. In the event of non-payment of any funds due hereunder, San Tan Montessori reserves the right to cancel this agreement and to exclude the child from participation in the instruction, and unpaid amounts could result in being sent to a collection agency. In the event that it becomes necessary for San Tan Montessori enter to employ a collection agency and/or attorney for collection of any amounts due under this agreement, parent agrees to pay all the costs and expenses incurred by San Tan Montessori, whether or not litigation is initiated, including, but not limited to all postage fees, attorney fees, and court costs incurred by San Tan Montessori. Delinquent accounts will be sent to a company or lawyer employed by the school for collections management. If payment is still delinquent at the end of the second month the student's attendance will be suspended on the 1st day of the next month. **Withdrawal:** This agreement may be terminated by parent upon 60 day written notice to the school by the parent. Parents will be responsible for payment of tuitions and fees for sixty days following the office receiving the written notice of withdrawal. Parent agrees that withdrawal or dismissal of their child (ren) after the execution of this agreement, whether as a result of accident, transfer, relocation due to parent's occupation, financial difficulty, sickness, disciplinary action, disagreement with teaching style, school policies, or otherwise, does not relieve the parent of the responsibility of fulfilling the school's tuition policy. **Dismissal by San Tan Montessori School:** The school reserves the right to discharge, at any time, any child, who, in the opinion of the Administration and their teacher is not benefiting from the instruction whose behavior is detrimental to the program at the school. The recommendation and observations of the student's teacher are taken into consideration and withdrawal is not undertaken unless the school can see that it is in the best interest of the student, and/or the classroom. **Disclosure:** Parent has disclosed any pertinent information in writing to San Tan Montessori. Pertinent information includes any physical, mental, or emotional disabilities of the child or any other matter which may affect the child's enrollment and/or participation in school. Parent signifies by signing this agreement that the child is physically capable of participating in all aspects of the Montessori program chosen.

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